

Bramfield and Thorington Parish Council

Clerk: Karen Lewis : clerk@bandt-pc.gov.uk

NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday 24th August 2026 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Monday, 17th August 2026

Agenda:

1. **Welcome from the Chair**
2. **Apologies:** To receive any apologies for absence
3. **To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
4. **Co-Option of Councillor**
5. **Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
6. **To receive a report from County Councillor John Matthews (if present)**
7. **To receive a report from District Councillor Paul Ashton (if present)**
8. **To consider the Minutes of the Meeting held Monday 13th July 2026 for accuracy and for the Chair to sign as a true record.**
9. **Planning Matters:**

Application no.: DC/26/2801/FUL

Proposal: Retrospective Planning Application for an Agricultural Track.

Site address: Land at Walnut Tree Farm, Thorington Road, Thorington, Suffolk

10. Finance Matters:

10.1. To approve items on the Authorisation to pay sheet

Bramfield & Thorington Parish Council

Authorisation of Payments at Council Meeting 24th August 2026

Invoice Date	Inv No.	Payee	Item Description	Net Amount	VAT	TOTAL
22/07/2026	10857	Westcotec	Smiley/Angry Face Battery SID	£ 3,766.00	£ 753.20	£ 4,519.20
TOTAL				£ 3,766.00	£ 753.20	£ 4,519.20

10.2. To approve the Bank reconciliation as at 30th June 2026

10.3. To review bank receipts/payments against budget as at 30th June 2026

10.4. Review of Asset Register

11. To confirm the Councils arrangement for Insurance

12. Policy Reviews

12.1. Accessibility Statement for Parish Council Website

12.2. Document Retention Policy

13. Internal Control Statement review and approval

14. Risk Assessment review and approval

15. Clerks Report

16. Recruitment of a new Clerk/RFO

17. Highways

17.1. 2nd SID Purchase

17.2. Traffic Calming Working Party (Cllr. Hughes)

17.3. Grit Bins (Cllr. Niven)

17.4. Suffolk Highways – Town, Parish Council & Parish Meeting Survey

18. Energy Projects

18.1. Energy Projects Meetings

18.2. Capturing evidence of commercial traffic volumes (Cllr. Niven)

19. Date of next meeting: Monday, 9th November 2026 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by 31st October 2026